

THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS OF  
LA CAÑADA IRRIGATION DISTRICT WILL BE HELD ON TUESDAY,  
SEPTEMBER 13, 2022 AT 7:00 P.M., AT THE OFFICE OF THE  
DISTRICT, 1443 FOOTHILL BOULEVARD, LA CAÑADA, CALIFORNIA.

PLEASE CALL (818) 790-6749 FOR INFORMATION.

(Agenda posted as of 09/09/22 @ 4:00 p.m.)

AGENDA

- 1) Call to Order.
- 2) Determination of a quorum.
- 3) Additions to Agenda [Government Code 54954-2 (b)]:  
Emergency Situations Only 2/3 Vote Required for Action Items.
- 4) Review of Matters Raised by Persons Appearing Before the Board.
- 5) Preliminary Matters.

EXHIBIT

Approval of Minutes of Prior Meeting	
Secretary's Report	"A"
Addendum Secretary's Report	"A-1"
Treasurer's Report	"B"
Revolving Fund Report	"C"
Operating Statement	"D"
Report of Inactive Public Deposits	"E"
Production & Distribution Report	"F"
Work Order Progress Report	"G"
Superintendent's Report	"H"

Old Business:

- 1) Conservation Update
- 2) Reservoir No. 7 Roof Project
- 3) I.T. Upgrades

New Business:

- 1) Review of Correspondence & Other Developments
- 2) 2022-23 Budget Projection
- 3) City of LCF Housing Element
- 4) Consideration for New Service Moritorium
- 5) Hall Beckley Canyon Water System

Closed Session:

- 1) Potential Reservoir Site Acquisition (Pursuant to Government Code Section 54956.8)

**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS  
OF  
LA CAÑADA IRRIGATION DISTRICT**

The Regular Monthly Meeting of the Board of Directors of La Cañada Irrigation District was held on Tuesday, August 9, 2022, at the office of the District, 1443 Foothill Boulevard, La Cañada, California.

President Myers, Vice President Angelica and Directors Soohoo and Collins were present. Director Butts was absent due to a scheduling conflict. Also in attendance at the meeting were Mark A. Spraic, legal counsel of La Cañada Irrigation District ("LCID"); Douglas M. Caister, Manager/Secretary of LCID; and Justin P. Bailey, Assistant Manager of LCID.

REVIEW OF MATTERS RAISED BY PERSONS APPEARING BEFORE THE BOARD:

None.

APPROVAL OF MINUTES:

A general discussion was held concerning the Minutes of the Regular Monthly Board of Directors' Meeting, which was held on July 12, 2022. On motion duly made by Vice President Angelica and seconded by Director Collins, and unanimously approved by President Myers, Vice President Angelica and Directors Soohoo and Collins, the Minutes were adopted and ordered filed.

APPROVAL OF REPORTS:

President Myers noted that the Secretary's Report, Treasurer's Report, Revolving Fund Report, Report of Inactive Public Deposits, Operating Statement, Production and Distribution Report and Work Order Progress Report for the month of July had been distributed to the Directors prior to the meeting. These reports were discussed at length, and on motion duly made by Director Collins, seconded by Director Soohoo and unanimously approved by President Myers, Vice President Angelica and Directors

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Soohee and Collins, the following resolutions were adopted:

RESOLVED: That Work Orders 1662, 1663, 1664, 1665, 1657 be opened. Work Order 1648 closed.

FURTHER RESOLVED: That these reports be filed and subject to audit.

SUPERINTENDENT'S REPORT:

The Manager noted that the Superintendent's Report for the month of July was distributed to the Directors at the meeting. A general discussion was held concerning the same, and upon motion duly made by Director Collins, seconded by Director Soohoo and unanimously approved by Directors Collins, and Soohoo, and Vice President Angelica and President Myers, the resolution was adopted:

RESOLVED: That this report be attached to the Minutes as an Exhibit.

CONSERVATION UPDATE:

The Board held a general discussion concerning the efforts by the District to encourage water conservation. It was noted that a 23% reduction in demand occurred in July 2022 over July 2021 and that the state is using 2020 as this base period of comparison. Based upon that standard it was noted that District consumption reduced by 29%. Further discussion was held concerning the upcoming (2) week reduction in MWD water deliveries from MWD to begin September 6, 2022. It was noted that amount of water available at that time will be available at that time has not been indicated and that district customers should be requested to defer all out door landscape irrigation during that period. The Board continued their discussion and the Manager and Assistant

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Manager were instructed to prepare for this untimely reduction in imported water however necessary to maintain adequate water service. The matter was tabled.

RESERVIOR NO 7 ROOF REPAIR:

The Board was reminded of the schedule now in place that calls for Cora Construction to commence the roof replacement at No. 7 Reservoir. It was noted that reservoir work will start the same time the FMWD imported water system repair will be substantially reduced without No. 7 Reservoir at that time. Assistant Manager Bailey is attempting to arrange for the delay of work on this reservoir. The Board agreed and the matter was tabled.

COMPUTER SYSTEM UPGRADE:

Assistant Manager Bailey reported that he is continuing to work with Highroad I. T., in upgrading and replacing the entire office computer system. He noted that the work with Highroad is developing in stages and appears to be proceeding on schedule.

GOULD CANYON DEBRIS MAINLINE EASEMENT:

Assistant Manager Bailey stated that efforts to obtain the sought after water main easement on Flood Control Property in Gould Canyon was advancing gradually with the assistance of Civil Tec Engineering and parcel identification provided by flood control. He noted that there are overlapping easements on portions of the property and that the District Appraisers Riggs and Riggs are working be half of LCID to develop to value for the 700' long easement located at the basin.

REVIEW OF CORRESPONDENCE AND OTHER DEVELOPMENTS:

None.

SUSAN WILLIAMSON RETIREMENT:

Manager Caister reported that long time office manager retired on August 5, 2022, after more that 30 years with the District. The Board acknowledged her tenure and expressed

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appreciation for her service and sadness in her leaving the District for medical reasons. Further discussion was held and the matter was tabled.

OFFICE OPERATIONAL CHANGES:

Assistant Manager Bailey stated that the District had contacted a number of sources to provide support services required by virtue of ongoing operational changes. He noted that the bookkeeping aspects of the District will require a part time person and that contact has been made. He advised that an outside company will be brought on board for payroll requirements as soon as possible. He further indicated that the 40 year old billing system will be examined with the help of prior Data-Stream personnel will work with continental Utility Solutions, Inc., to transition the older system to current standards. This will require an initial cost of \$40,000.00. The Board held a discussion concerning these proposed changes and it was agreed that it is appropriate to proceed with the outlined operational upgrades, discussed at this time. The matter was tabled.

60 YEAR PIPELINE FAILURE:

The Board held a brief discussion with respect to the service failures on the Journey's End Main. It was noted that this area in upper Journey's End Drive has aggressive soil which is most likely the cause of the corrosion to and failure of its installation. The matter was tabled.

ADJOURNMENT INTO CLOSED SESSION:

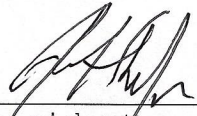
The Regular Meeting was adjourned at 8:27 p.m. into closed session pursuant to Government Code Section 54956.8, Real Estate Negotiations with regard to the potential acquisition of a reservoir site and Government Code Section 54956.9 with regard to the SoCalGas litigation.


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RECONVENING OF THE REGULAR MEETING OF THE BOARD:

The closed session was adjourned, and the Regular Meeting of the Board was called to order by President Myers at 8:27 p.m.

As there was no further business to come before the Board, the Meeting was duly adjourned.

  
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President

  
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Secretary

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