

**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
OF
LA CAÑADA IRRIGATION DISTRICT**

The Regular Monthly Meeting of the Board of Directors of La Cañada Irrigation District was held on Tuesday, January 10, 2023, at the office of the District, 1443 Foothill Boulevard, La Cañada, California.

President Myers, Vice President Angelica and Directors Soohoo and Collins were present. Director Butts was absent due to a scheduling conflict. Also in attendance at the meeting were Douglas M. Caister, Manager/Secretary of LCID and Justin P. Bailey, Assistant Manager of LCID. Mark A. Spraic, legal counsel of La Cañada Irrigation District ("LCID") was also absent due to a scheduling conflict.

REVIEW OF MATTERS RAISED BY PERSONS APPEARING BEFORE THE BOARD:

None.

PRELIMINARY MATTERS - BIENNIAL ORGANIZATIONAL MEETING:

Election of Officers and designation of organizational assignments[Pursuant to provisions of Division 11, Part 3, Chapter 3 of the California Water Code]

President Richard Myers called the BIENNIAL ORGANIZATIONAL MEETING to order at 7 PM Tuesday, January 10, 2023.

ELECTION OF OFFICERS:

President Myers stated that nomination of candidates for the offices of President, Vice President and Secretary-Treasurer were in order.

2023:01 PRESIDENT:

Richard H. Myers was nominated for the office of President upon a motion duly made by Vice President Angelica, seconded by Director Soohoo and unanimously approved by Directors Angelica, Soohoo, and Collins, and the following resolution was adopted:

RESOLVED: That Richard H. Myers, Jr. be and is hereby elected to continue as President of the District.

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2023:02 Vice President:

Anthony D. Angelica was nominated for the office of Vice President upon a motion duly made by Director Collins, seconded by Director Soohoo and unanimously approved by President Myers, and Directors Collins and Soohoo, and the following resolution was adopted:

RESOLVED: That Anthony D. Angelica be and is hereby elected to continue as Vice President of the District.

2023:03 SECRETARY-TREASURER:

Justin Bailey was nominated for the office Secretary-Treasurer upon a motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by President Myers, Vice President Angelica and Directors Collins, and Soohoo, and the following resolution was adopted:

RESOLVED: That Justin Bailey be and is hereby elected as Secretary-Treasurer of the District.

APPOINTMENT OF ACWA/JPIA AND ALTERNATE DIRECTOR:

A general discussion was held concerning the appointment on behalf of the District of a Director and Alternate Director of the Association of California Water Agencies - Joint Powers Insurance Authority ("ACWA/JPIA").

2023:04 ACWA/JPIA DIRECTOR:

Spencer Soohoo was nominated for the office of ACWA/JPIA Director upon a motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by President Myers, Vice President Angelica, and Director Collins, and the following resolution was adopted:

RESOLVED: That Spencer Soohoo be and is hereby appointed as the Director representing LCID on the ACWA/JPIA Board.

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2023:05 ACWA/JPIA ALTERNATE DIRECTOR:

Sheree Butts was nominated for the office of ACWA/JPIA Alternate Director upon a motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by Director Collins and President Myers, and the following resolution was adopted:

RESOLVED: That Sheree Butts be and is hereby appointed as Alternate Director, representing LCID on the ACWA/JPIA Board.

APPOINTMENT OF PENSION COMMITTEE:

The Manager stated that it would be appropriate to review the status of the committee overseeing the District Employee's Pension Plan.

A general discussion was held, and the consensus was the President Myers, Vice President Angelica and Treasurer Bailey serve as the Pension Plan Committee.

Board President Myers called the Regular Board Meeting to order at 7:10 PM.

APPROVAL OF MINUTES:

A general discussion was held concerning the Minutes of the Regular Monthly Board of Directors Meeting, which was held December 13, 2022. On motion duly made by Vice President Angelica and seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica and Directors Collins, and Soohoo, the Minutes were adopted and ordered filed.

APPROVAL OF REPORTS:

President Myers noted that the Secretary's Report, Treasurer's Report, Revolving Fund Report, Report of Inactive Public Deposits, Operating Statement, Production and Distribution Report, and Work Order Progress Report for the month of December 2022 had been distributed to the Directors. These reports were discussed at length, and on motion duly made by Vice President Angelica, seconded by Director Collins, and unanimously approved by President Myers, Vice President

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Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That Work Orders 1668 and 1669 be opened, and that Work Orders 1654, 1657, 1660, and 1669 of the Work Order Progress Reports be closed .

FURTHER RESOLVED: That these reports be filed and subject to audit.

SUPERINTENDENT'S REPORT:

The Manager noted that the Superintendent's Report for the month of December was distributed to the Directors at the meeting. A general discussion was held concerning the same, and upon motion duly made by Director Collins, seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That this report be attached to the Minutes as an Exhibit.

YEAR END SUPERINTENDENT'S REPORT:

The Manager noted that the Superintendent's Report for the month of December was distributed to the Directors at the meeting. A general discussion was held concerning the same, and upon motion duly made by Vice President Angelica, seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That this report be attached to the Minutes as an Exhibit.

2023 Water Rate Implementation:

Manager Caister and Assistant Manager Bailey informed the Board that Raftelis Financial Consultants, Inc. is presently working on the planned follow up to their 2018 5-year rate structure analysis. Raftelis is seeking guidance from the Board on possible implementation timelines so that appropriate time is allocated to the various components of the analysis and that all California Proposition 218 requirements are properly addressed.

The Board held a general discussion concerning the request as well as the impact of the recent adjustment of the District's

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current 3-Tier water rate schedule going into effect this year, and concluded that any additional water rate adjustments should not occur until 2024. The Board instructed the staff to work with Raftelis in developing as much information as possible this year but not to plan for any implementation prior to 2024.

District Annual Audit Update:

Assistant Manager Bailey informed the Board that the new Bookkeeper, TW Services, LLC has completed the District's 2021 Trial Balance and provided it to the Auditors, Farber Haas & Hurley. This further allows the finalization of the 2021 Annual Audit to proceed. He noted that the 2022 Audit preparation will commence as soon as the 2021 Audit is completed and that the updated financial processing utilized for 2021 will directly benefit the calendar year 2022 effort. The Board directed that all efforts be made to improve Audit completion timelines and the matter was tabled.

District Office Personnel:

Assistant Manager Bailey reported that the District has as of January 3, 2023, retained a new Customer Services Representative who will be learning general office procedures and has very good computer, accounting, and secretarial skills. These particular skills were intentionally sought to assist the District as it proceeds with transitioning to a new utility billing system, computer based accounting software, and modernizes several office procedures.

Review of Correspondence and Other Developments:

None.

Reservoir No. 7 Project Change Order Request:

Assistant Manager Bailey reported that it was determined that the concrete ring-wall providing the foundation for the new steel walls and roof requires a design change. The original structure was planned to be constructed in four sections encircling the perimeter. However, it was found that due to the size and water bearing nature of the structure, 4 joints were deemed inadequate to meet engineering codes and that to correct this problem, the foundation wall need to be constructed in eight sections to address all aspects of the integrity of the ring wall. The Engineer worked with the District and CORA Construction to develop a change order for

this modified work in the amount of \$88,435 dollars. The Board held a general discussion concerning this change order request and on motion duly made by Director Collins, seconded by Director Soohoo and unanimously approved by President Myers, Vice President Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That the Board of La Canada Irrigation District hereby authorize CORA Construction, Inc., change order request No. 2 in the amount of \$88,435 dollars for the modified foundation construction indicated.

Future Project Funding Requirements:

The Board held a general discussion regarding the need to investigate public financing options for future capital projects within the system. It was determined that there is adequate time in the next two or three years to address this issue. The matter was tabled.

Annual Review of Employee Salaries:

The Board took under consideration District employees' annual salary review. A general discussion was held concerning the matter, and on motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by President Myers, Vice President Angelica and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That the District Managers at their discretion, are hereby authorized to increase District Employee salaries to a maximum of 7% for the 2023 calendar year.

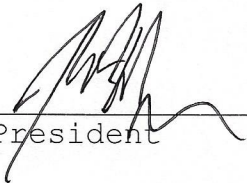
ADJOURNMENT INTO CLOSED SESSION:

The Regular Meeting was adjourned at 8:20 p.m. into closed session pursuant to Government Code Section 54956.8, Real Estate Negotiations with regard to the potential acquisition of a reservoir site.

RECONVENING OF THE REGULAR MEETING OF THE BOARD:

The closed session was adjourned, and the Regular Meeting of the Board was called to order by President Myers at 8:47 p.m.

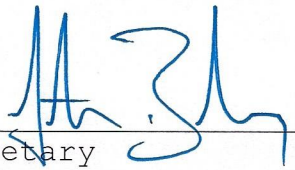
As there was no further business to come before the Board, the Meeting was duly adjourned.



President

02/14/2023

Date:



Secretary