

**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
OF
LA CAÑADA IRRIGATION DISTRICT**

The Regular Monthly Meeting of the Board of Directors of La Cañada Irrigation District was held on Tuesday, January 10, 2023, at the office of the District, 1443 Foothill Boulevard, La Cañada, California.

President Myers, Vice President Angelica and Directors Soohoo and Collins were present. Director Butts was absent due to a scheduling conflict. Also in attendance at the meeting were Douglas M. Caister, Manager/Secretary of LCID and Justin P. Bailey, Assistant Manager of LCID. Mark A. Spraic, legal counsel of La Cañada Irrigation District ("LCID") was also absent due to a scheduling conflict.

REVIEW OF MATTERS RAISED BY PERSONS APPEARING BEFORE THE BOARD:

None.

PRELIMINARY MATTERS - BIENNIAL ORGANIZATIONAL MEETING:

Election of Officers and designation of organizational assignments[Pursuant to provisions of Division 11, Part 3, Chapter 3 of the California Water Code]

President Richard Myers called the BIENNIAL ORGANIZATIONAL MEETING to order at 7 PM Tuesday, January 10, 2023.

ELECTION OF OFFICERS:

President Myers stated that nomination of candidates for the offices of President, Vice President and Secretary-Treasurer were in order.

2023:01 PRESIDENT:

Richard H. Myers was nominated for the office of President upon a motion duly made by Vice President Angelica, seconded by Director Soohoo and unanimously approved by Directors Angelica, Soohoo, and Collins, and the following resolution was adopted:

RESOLVED: That Richard H. Myers, Jr. be and is hereby elected to continue as President of the District.

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2023:02 Vice President:

Anthony D. Angelica was nominated for the office of Vice President upon a motion duly made by Director Collins, seconded by Director Soohoo and unanimously approved by President Myers, and Directors Collins and Soohoo, and the following resolution was adopted:

RESOLVED: That Anthony D. Angelica be and is hereby elected to continue as Vice President of the District.

2023:03 SECRETARY-TREASURER:

Justin Bailey was nominated for the office Secretary-Treasurer upon a motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by President Myers, Vice President Angelica and Directors Collins, and Soohoo, and the following resolution was adopted:

RESOLVED: That Justin Bailey be and is hereby elected as Secretary-Treasurer of the District.

APPOINTMENT OF ACWA/JPIA AND ALTERNATE DIRECTOR:

A general discussion was held concerning the appointment on behalf of the District of a Director and Alternate Director of the Association of California Water Agencies - Joint Powers Insurance Authority ("ACWA/JPIA").

2023:04 ACWA/JPIA DIRECTOR:

Spencer Soohoo was nominated for the office of ACWA/JPIA Director upon a motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by President Myers, Vice President Angelica, and Director Collins, and the following resolution was adopted:

RESOLVED: That Spencer Soohoo be and is hereby appointed as the Director representing LCID on the ACWA/JPIA Board.

2023:05 ACWA/JPIA ALTERNATE DIRECTOR:

Sheree Butts was nominated for the office of ACWA/JPIA Alternate Director upon a motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by Director Collins and President Myers, and the following resolution was adopted:

RESOLVED: That Sheree Butts be and is hereby appointed as Alternate Director, representing LCID on the ACWA/JPIA Board.

APPOINTMENT OF PENSION COMMITTEE:

The Manager stated that it would be appropriate to review the status of the committee overseeing the District Employee's Pension Plan.

A general discussion was held, and the consensus was the President Myers, Vice President Angelica and Treasurer Bailey serve as the Pension Plan Committee.

Board President Myers called the Regular Board Meeting to order at 7:10 PM.

APPROVAL OF MINUTES:

A general discussion was held concerning the Minutes of the Regular Monthly Board of Directors Meeting, which was held December 13, 2022. On motion duly made by Vice President Angelica and seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica and Directors Collins, and Soohoo, the Minutes were adopted and ordered filed.

APPROVAL OF REPORTS:

President Myers noted that the Secretary's Report, Treasurer's Report, Revolving Fund Report, Report of Inactive Public Deposits, Operating Statement, Production and Distribution Report, and Work Order Progress Report for the month of December 2022 had been distributed to the Directors. These reports were discussed at length, and on motion duly made by Vice President Angelica, seconded by Director Collins, and unanimously approved by President Myers, Vice President

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Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That Work Orders 1668 and 1669 be opened, and that Work Orders 1654, 1657, 1660, and 1669 of the Work Order Progress Reports be closed .

FURTHER RESOLVED: That these reports be filed and subject to audit.

SUPERINTENDENT'S REPORT:

The Manager noted that the Superintendent's Report for the month of December was distributed to the Directors at the meeting. A general discussion was held concerning the same, and upon motion duly made by Director Collins, seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That this report be attached to the Minutes as an Exhibit.

YEAR END SUPERINTENDENT'S REPORT:

The Manager noted that the Superintendent's Report for the month of December was distributed to the Directors at the meeting. A general discussion was held concerning the same, and upon motion duly made by Vice President Angelica, seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That this report be attached to the Minutes as an Exhibit.

2023 Water Rate Implementation:

Manager Caister and Assistant Manager Bailey informed the Board that Raftelis Financial Consultants, Inc. is presently working on the planned follow up to their 2018 5-year rate structure analysis. Raftelis is seeking guidance from the Board on possible implementation timelines so that appropriate time is allocated to the various components of the analysis and that all California Proposition 218 requirements are properly addressed.

The Board held a general discussion concerning the request as well as the impact of the recent adjustment of the District's

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current 3-Tier water rate schedule going into effect this year, and concluded that any additional water rate adjustments should not occur until 2024. The Board instructed the staff to work with Raftelis in developing as much information as possible this year but not to plan for any implementation prior to 2024.

District Annual Audit Update:

Assistant Manager Bailey informed the Board that the new Bookkeeper, TW Services, LLC has completed the District's 2021 Trial Balance and provided it to the Auditors, Farber Haas & Hurley. This further allows the finalization of the 2021 Annual Audit to proceed. He noted that the 2022 Audit preparation will commence as soon as the 2021 Audit is completed and that the updated financial processing utilized for 2021 will directly benefit the calendar year 2022 effort. The Board directed that all efforts be made to improve Audit completion timelines and the matter was tabled.

District Office Personnel:

Assistant Manager Bailey reported that the District has as of January 3, 2023, retained a new Customer Services Representative who will be learning general office procedures and has very good computer, accounting, and secretarial skills. These particular skills were intentionally sought to assist the District as it proceeds with transitioning to a new utility billing system, computer based accounting software, and modernizes several office procedures.

Review of Correspondence and Other Developments:

None.

Reservoir No. 7 Project Change Order Request:

Assistant Manager Bailey reported that it was determined that the concrete ring-wall providing the foundation for the new steel walls and roof requires a design change. The original structure was planned to be constructed in four sections encircling the perimeter. However, it was found that due to the size and water bearing nature of the structure, 4 joints were deemed inadequate to meet engineering codes and that to correct this problem, the foundation wall need to be constructed in eight sections to address all aspects of the integrity of the ring wall. The Engineer worked with the District and CORA Construction to develop a change order for

this modified work in the amount of \$88,435 dollars. The Board held a general discussion concerning this change order request and on motion duly made by Director Collins, seconded by Director Soohoo and unanimously approved by President Myers, Vice President Angelica, and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That the Board of La Canada Irrigation District hereby authorize CORA Construction, Inc., change order request No. 2 in the amount of \$88,435 dollars for the modified foundation construction indicated.

Future Project Funding Requirements:

The Board held a general discussion regarding the need to investigate public financing options for future capital projects within the system. It was determined that there is adequate time in the next two or three years to address this issue. The matter was tabled.

Annual Review of Employee Salaries:

The Board took under consideration District employees' annual salary review. A general discussion was held concerning the matter, and on motion duly made by Vice President Angelica, seconded by Director Collins and unanimously approved by President Myers, Vice President Angelica and Directors Soohoo and Collins, the following resolution was adopted:

RESOLVED: That the District Managers at their discretion, are hereby authorized to increase District Employee salaries to a maximum of 7% for the 2023 calendar year.


ADJOURNMENT INTO CLOSED SESSION:

The Regular Meeting was adjourned at 8:20 p.m. into closed session pursuant to Government Code Section 54956.8, Real Estate Negotiations with regard to the potential acquisition of a reservoir site.

RECONVENING OF THE REGULAR MEETING OF THE BOARD:

The closed session was adjourned, and the Regular Meeting of the Board was called to order by President Myers at 8:47 p.m.

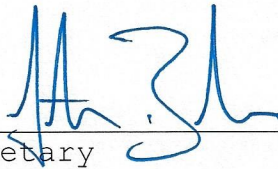
As there was no further business to come before the Board, the Meeting was duly adjourned.



President

02/14/2023

Date:



Secretary

EXHIBIT "A"
SECRETARY'S REPORT
 January 2023

Num	Name	Account	Original Amount
Transfer	Transfer	1320-3 · BofA Revolving Fund (x0200)	82,233.21
EFT	WEX Bank	5410-4 · Auto & Truck	2,205.32
EFT	Paychex Invoice	5640-6 · Payroll Processing Fee	287.78
EFT	Lincoln Financial Group	5640-3 · Pension Benefits	7,631.63
40238	ACWA / JPIA	5620-3 · Dues & Memberships	11,140.00
40240	AT&T	1310-1 · Prepaid Expenses	5,429.24
40243	Dig Alert	5620-2 · Office Expense	90.50
40245	La Canada Flintridge Chamber of Commerce	VOIDED & REPRINTED	0.00
40246	NASA Services	5660-1 · Utilities & Waste	99.00
40250	ACWA / JPIA	1310-1 · Prepaid Expenses	9,254.40
40251	AlSCO Los Angeles	5680-3 · Uniforms	123.58
40252	Bella Printing Services, Inc	5620-1 · Office Supplies	1,410.59
40253	Foothill Municipal Water District	5130 · Purchased Water	244,717.72
40254	Iffel International Inc	5620-2 · Office Expense	150.00
40255	La Canada Flintridge Chamber of Commerce	5620-3 · Dues & Memberships	455.00
40256	So Cal Edison (1443 Foothill)	5660-1 · Utilities & Waste	79.82
40257	So Cal Edison (890 Big Briar)	5410-1 · Telephone/Radio Control	5.83
40258	So Cal Edison (Alta Canyada)	5410-1 · Telephone/Radio Control	30.97
40259	So Cal Edison (Castle/Los Amigos)	5230 · Power Purchases / Pumping	2,745.13
40260	So Cal Edison (Commonwealth)	5230 · Power Purchases / Pumping	281.31
40261	So Cal Edison (Escalante N End)	5300 · Water Treatment Expenses	21.56
40262	So Cal Edison (Foothill/Hampton)	5230 · Power Purchases / Pumping	9,280.88
40263	Spectrum	5410-1 · Telephone/Radio Control	99.99
40263	Spectrum	5660-1 · Utilities & Waste	94.98
40264	Team Car Care, LLC	5410-4 · Auto & Truck	169.70
40265	AlSCO Los Angeles	5680-3 · Uniforms	121.75
40266	Civiltech Engineering Inc	1120 · Construction In Progress	8,380.00
40267	Elliott Associates	5620-2 · Office Expense	100.00
40268	LA County Tax Collector	5625-1 · Property Taxes	130.64
40268	LA County Tax Collector	1310-1 · Prepaid Expenses	130.64
40269	Occu-Med, LTD	5620-2 · Office Expense	222.00
40270	Post Alarm Services	5620-2 · Office Expense	532.80
40270	Post Alarm Services	1310-1 · Prepaid Expenses	48.72
40271	Raffelis	5680-2 · Professional and Legal Fees	1,773.75
40272	So Cal Edison (1443 Foothill)	5660-1 · Utilities & Waste	303.66
40273	So Cal Edison (4520 Vineta Ave)	5230 · Power Purchases / Pumping	178.02
40273	So Cal Edison (4520 Vineta Ave)	5230 · Power Purchases / Pumping	139.56
40274	So Cal Edison (5250 Harter)	5230 · Power Purchases / Pumping	2,780.41
40275	So Cal Edison (Alta Canada/Del Oro)	5230 · Power Purchases / Pumping	413.31
40276	TW Services LLC	5680-2 · Professional and Legal Fees	1,830.00
40276	TW Services LLC	1310-1 · Prepaid Expenses	205.00
40277	AlSCO Los Angeles	5680-3 · Uniforms	121.75
40278	California Surveying Service	5680-2 · Professional and Legal Fees	1,500.00
40279	Dig Alert	5620-2 · Office Expense	134.25
40280	Jorge Gonzalez	5620-2 · Office Expense	150.00
40281	Krieger & Stewart Inc.	1120 · Construction In Progress	19,698.29
40282	La Canada Pool & Patio	5300 · Water Treatment Expenses	166.72
40283	Lincoln Financial Group	5680-4 · Administrative Costs	140.00
40284	Office1	5620-1 · Office Supplies	32.03
40285	R.R. Pat Harris Plumbing, Inc	5620-2 · Office Expense	190.00
40286	Pacific Western Bank	1120 · Construction In Progress	17,224.84
40287	Pacific Western Bank	1120 · Construction In Progress	10,992.06
40288	Pacific Western Bank	1120 · Construction In Progress	15,562.15
50010	Lincoln Financial Group	5640-5 · Deferred Comp 457	870.00
50011	Standard Insurance	1320-3 · Group Insurance (Life & LTD)	486.51
50012	Lincoln Financial Group	5640-5 · Deferred Comp 457	870.00
50013	ACWA / JPIA	5640-4 · Medical & Workers Comp Ins	3,674.56
50014	Lincoln Financial Group	5640-5 · Deferred Comp 457	870.00
			468,011.56
Uncleared Transactions			29,576.07

EXHIBIT "B"

TREASURER'S REPORT

January 2023

General Fund:

Statement Beginning Balance		\$	866,345.60
Accts. Rec. - Water	\$	427,160.24	
Accts. Rec. - Customer Svc.	\$	2,250.00	
Transfer Fees	\$	300.00	
Deposits-MI/WO (LAIF Transfer)	\$	-	
3rd Qtr. Analysis of Charges	\$	(2,234.56)	
Secured Tax Redemption	\$	70,112.44	
	\$	<u>497,588.12</u>	
Withdrawals & Disbursements per Statement #4011 through #40288	\$	(808,606.74)	
Statement Ending Balance	\$	555,326.98	
Less Uncleared Transactions	\$	29,576.07	
Balance on Hand:		\$	584,903.05 (A)

Capital Improvement and Reserve Funds:

LAIF Monthly Statement		\$	6,321,958.90
Capital Improvement Funds	\$	5,321,958.90	
Reccommended Reserve Funds	\$	1,000,000.00	
Balance on Hand:		\$	6,321,958.90 (B)

Revolving Fund:

Beginning Statement Balance		\$	116,865.54
Disbursements per Statement (Exhibit 'C')	\$	(80,545.44)	
Monthly Service Fees (Exhibit 'C')	\$	(413.90)	
Total Deposits & Credits	\$	82,233.21	
Ending Balance:		\$	118,139.41 (C)

Total Funds to be Accounted for (A + B + C): \$ 7,025,001.36

Total Funds Dec. 2022:	\$	7,377,706.59
Total Funds Jan. 2022:	\$	7,616,008.92

EXHIBIT "C"

REVOLVING FUND
Expense Report
January 2023

Payroll Withdrawals & Debits (Exhibit D - Accounts 5610 "Wages & Benefits"):	(\$80,545.44)
Paychex, Benefits, Pension Contribution, EDD, IRS	
Non-Payroll Withdrawals & Debits	
<u>Checks:</u>	(\$0.00)
Medical, Gas Reimbursements	
<u>Bank Service Fees:</u>	(\$413.90)
	<u>(\$80,959.34)</u>

Regular Monthly Meeting
February 14, 2023

EXHIBIT "D"
LA CAÑADA IRRIGATION DISTRICT
OPERATING STATEMENT
January 1 - 31, 2023 - YTD

Account #	REVENUE	January-23	%	Year to date 2023	%	January-22	%	Year to date 2022	%
4110	Water	\$ 424,907.74	85.40%	\$ 424,907.74	85.40%	\$ 494,693.96	87.74%	\$ 494,693.96	87.74%
4230-1	Meter Installation	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
4230-2	Customer Service	\$ 2,250.00	0.45%	\$ 2,250.00	0.45%	\$ 3,250.00	0.58%	\$ 3,250.00	0.58%
4230-3	Turn On Charges	\$ 300.00	0.06%	\$ 300.00	0.06%	\$ -	0.00%	\$ -	0.00%
4230-4	Development Fees	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
4330	LA County General Payment	\$ 70,112.44	14.09%	\$ 70,112.44	14.09%	\$ 65,889.07	11.69%	\$ 65,889.07	11.69%
4920-2	Interest On Savings	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
4940	Gain On Sale Of Assets	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
4950	Rate Stabilization Refund	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
	TOTAL REVENUE	\$ 497,570.18	100.00%	\$ 497,570.18	100.00%	\$ 563,833.03	100.00%	\$ 563,833.03	100.00%
Account #	PLANT EXPENSE	January-23	%	Year to date 2023	%	January-22	%	Year to date 2022	%
5130	Water Purchases (See Note)	\$ 492,984.29	77.87%	\$ 492,984.29	77.87%	\$ 258,074.42	53.78%	\$ 258,074.42	53.78%
5220	Pump Repairs	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5230	Power Purchases	\$ 3,511.30	0.55%	\$ 3,511.30	0.55%	\$ 16,440.16	3.43%	\$ 16,440.16	3.43%
5300	Water Treatment	\$ 166.72	0.03%	\$ 166.72	0.03%	\$ 19,378.86	4.04%	\$ 19,378.86	4.04%
5410	Wage Reimbursements	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5410-1	Telephone & Radio Telemetry Control	\$ 99.99	0.02%	\$ 99.99	0.02%	\$ 220.06	0.05%	\$ 220.06	0.05%
5410-2	Wages (Moved to "Admin Expenses")	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5410-3	Superintendent's Salary (40%)	\$ 6,365.40	1.01%	\$ 6,365.40	1.01%	\$ 10,161.26	2.12%	\$ 10,161.26	2.12%
5410-4	Auto & Truck	\$ 2,205.32	0.35%	\$ 2,205.32	0.35%	\$ 1,397.02	0.29%	\$ 1,397.02	0.29%
5410-5	Meter Installation	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5420-1	Tools & Supplies	\$ -	0.00%	\$ -	0.00%	\$ 105.98	0.02%	\$ 105.98	0.02%
5420-2	Facility Maintenance	\$ -	0.00%	\$ -	0.00%	\$ 4,560.00	0.95%	\$ 4,560.00	0.95%
5420-3	Meter Repairs	\$ -	0.00%	\$ -	0.00%	\$ 5,983.26	1.25%	\$ 5,983.26	1.25%
5420-4	Paving	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5420-5	Repairs, Pipeline	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5420-6	Electrical Repairs	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5420-8	Radio Repairs	\$ -	0.00%	\$ -	0.00%	\$ 4,427.38	0.92%	\$ 4,427.38	0.92%
5420-9	Plant Equipment Repairs	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5420-10	Expense Reimbursements	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5710	Depreciation	\$ 45,008.00	7.11%	\$ 45,008.00	7.11%	\$ 45,008.00	9.38%	\$ 45,008.00	9.38%
	TOTAL PLANT EXPENSE	\$ 550,341.02	110.61%	\$ 550,341.02	86.93%	\$ 365,756.40	76.22%	\$ 365,756.40	76.22%

EXHIBIT "D"
LA CAÑADA IRRIGATION DISTRICT
OPERATING STATEMENT
January 1 - 31, 2023 - YTD

Account #	ADMINISTRATIVE EXPENSE	January-23	%	Year to date 2023	%	January-22	%	Year to date 2022	%
5610-1	Wages	\$ 35,890.50	5.67%	\$ 35,890.50	5.67%	\$ 43,313.82	9.03%	\$ 43,313.82	9.03%
5610-2	Directors' Fees & Pay	\$ 369.40	0.06%	\$ 369.40	0.06%	\$ 554.10	0.12%	\$ 554.10	0.12%
5610-3	Superintendent's Salary (60%)	\$ 9,548.10	1.51%	\$ 9,548.10	1.51%	\$ 15,241.93	3.18%	\$ 15,241.93	3.18%
5640-1	Payroll Taxes	\$ 14,861.97	2.35%	\$ 14,861.97	2.35%	\$ 16,936.65	3.53%	\$ 16,936.65	3.53%
5640-2	Group Insurance (life & LTD)	\$ 502.80	0.08%	\$ 502.80	0.08%	\$ 555.68	0.12%	\$ 555.68	0.12%
5640-3	Pension Benefits	\$ 8,106.77	1.28%	\$ 8,106.77	1.28%	\$ -	0.00%	\$ -	0.00%
5640-4	Medical & Workers' Comp. Ins.	\$ 3,674.56	0.58%	\$ 3,674.56	0.58%	\$ 18,142.70	3.78%	\$ 18,142.70	3.78%
5640-5	Deferred Comp	\$ 1,740.00	0.27%	\$ 1,740.00	0.27%	\$ 1,740.00	0.36%	\$ 1,740.00	0.36%
5640-6	Payroll Processing Fees	\$ 377.35	0.06%	\$ 377.35	0.06%	\$ -	0.00%	\$ -	0.00%
5620-1	Office Supplies	\$ 32.03	0.01%	\$ 32.03	0.01%	\$ 492.83	0.10%	\$ 492.83	0.10%
5620-2	Office Expense	\$ 963.30	0.15%	\$ 963.30	0.15%	\$ 2,527.57	0.53%	\$ 2,527.57	0.53%
5620-3	Dues & Memberships	\$ 455.00	0.07%	\$ 455.00	0.07%	\$ 455.00	0.09%	\$ 455.00	0.09%
5625-1	Property Taxes	\$ 130.64	0.02%	\$ 130.64	0.02%	\$ -	0.00%	\$ -	0.00%
5630-1	Insurance & Bonds	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5650-1	County Taxes / Franchise Tax Fees	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5660-1	Utilities & Waste	\$ 497.64	0.08%	\$ 497.64	0.08%	\$ 4,640.63	0.97%	\$ 4,640.63	0.97%
5680-2	Professional Services & Legal Fees	\$ -	0.00%	\$ -	0.00%	\$ 4,870.50	1.01%	\$ 4,870.50	1.01%
5680-3	Laundry & Uniforms	\$ 488.83	0.08%	\$ 488.83	0.08%	\$ 1,023.26	0.21%	\$ 1,023.26	0.21%
5680-4	Administrative Costs	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5680-5	Travel	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
	Uncollected Accounts	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5680-6	Assessments Collection	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5690	Bank Fees (See Note)	\$ 2,648.46	0.42%	\$ 2,648.46	0.42%	\$ 1,224.00	0.26%	\$ 1,224.00	0.26%
5710	Depreciation	\$ 2,425.00	0.38%	\$ 2,425.00	0.38%	\$ 2,425.00	0.51%	\$ 2,425.00	0.51%
	TOTAL ADMINISTRATIVE EXPENSE	\$ 82,712.35	13.07%	\$ 82,712.35	13.07%	\$ 114,143.67	23.78%	\$ 114,143.67	23.78%
	TOTAL PLANT & ADMINISTRATIVE EXPENSE	\$ 633,053.37	127.23%	\$ 633,053.37	127.23%	\$ 479,900.07	85.11%	\$ 479,900.07	85.11%
	NET REVENUE FOR PERIOD	\$ (135,483.19)	-27.23%	\$ (135,483.19)	-27.23%	\$ 83,932.96	14.89%	\$ 83,932.96	14.89%

Financial Notes

* Newly Created Account# / Recording Row

** Redesignated Account#

(SEE NOTE) FMWD Invoices for December 2022 & January 2023

(SEE NOTE) NSF Fees Collected Are/recorded Here To Offset Bank Service Fees

EXHIBIT 'F'
PRODUCTION and DISTRIBUTION REPORT
 For The Month of January 2023

PRODUCTION	Raymond Basin Wells		Pickens Tunnels		Castle Rd.		Hampton Rd.		PRODUCTION TOTALS	
	Well #1	Well #6	4"	Castle #1	Castle #2	Castle #3	Hampton #1	Hampton #2	Raymond Basin (to waste)	
Reading This Month	3,900 Gal.	4,109,200 Gal.	22,185,600 CF		236,936,462 CF		268,537,325 CF		0.000 AF	
Reading Last Month	3,900 Gal.	4,109,200 Gal.	21,923,700 CF		234,923,700 CF		266,651,000 CF		0.000 AF	
Cubic Feet Produced	INACTIVE	INACTIVE	261,900 CF		2,012,762 CF		1,886,325 CF		100,000 AF	
Acre Feet Produced	0.000 AF	0.000 AF	6.012 AF		46.207 AF		43.304 AF		0.000 AF	
Electric This Month	7,127 kWh	7,117 kWh			23,557 kWh		87,021 kWh		0.000 AF	
Electric Last Month	7,117 kWh	7,117 kWh			23,412 kWh		86,544 kWh		0.000 AF	
KWH Consumed	Meter Multiplier: 40	400 kWh			11,600 kWh		38,160 kWh		156.754 AF	
Hours This Month	13,283.5 Hrs.	5.0 Hrs.	7,549.9 Hrs.	13,509.9 Hrs.	30,371.5 Hrs.		27,360.9 Hrs.			
Hours Last Month	0.0 Hrs.	5.0 Hrs.	7,447.4 Hrs.	13,451.6 Hrs.	30,306.1 Hrs.		27,232.6 Hrs.			
Hours Operated	13,283.5 Hrs.	0.0 Hrs.	102.5 Hrs.	58.3 Hrs.	65.4 Hrs.		128.3 Hrs.			
Generator Hours		307.9 Hrs.			268.00 Hrs.		22.00 Hrs.			
DISTRIBUTION	Harter Ln.		Del Oro Dr.		Los Amigos St.		Old Landmark Ln.			
Reading This Month	#1	#2	#1	#2	#1	#2	#1	#2		
Reading Last Month										
Volume Produced		6,277,500 Gal.								
Acre Feet Produced		19.265 AF								
Electric This Month		27,037 kWh		1,384 AF						
Electric Last Month		26,932 kWh		59,286 kWh						
KWH Consumed	Meter Multiplier: 80	8,400 kWh		58,855 kWh						
Hours This Month	9,493.8 Hrs.	37,375.3 Hrs.	3,799.5 Hrs.	3,975.3 Hrs.	3,964.6 Hrs.		15,663.4 Hrs.			
Hours Last Month	9,406.5 Hrs.	37,295.2 Hrs.	3,760.7 Hrs.	3,959.2 Hrs.	3,861.8 Hrs.		15,663.4 Hrs.			
Hours Operated	87.3 Hrs.	80.1 Hrs.	18.8 Hrs.	16.1 Hrs.	102.8 Hrs.		0.0 Hrs.			
Generator Hours		954.40 Hrs.		6.95 Hrs.			513.50 Hrs.			
TOTAL PRODUCTION THIS MONTH			CUBIC FEET			ACRE FEET			LAST YEAR TOTALS	
			4,160,987 CF			85,523 AF			144,483 AF	
TOTAL SALES THIS MONTH			4,645,700 CF			106,651 AF			136,850 AF	
TOTAL PRODUCTION YTD			--			85,523 AF			144,483 AF	
TOTAL SALES YTD			--			2,263,124 AF			136,850 AF	

INJECTION:
 #8 15.11
 #6 76.62
 #5 46
 #6 19.02
 156.75

CVWD Inter-Connections
 1,209,492 Gal.
 1,475,640 Gal. Dec-19

BY: 
 DATE: February 1, 2023

EXHIBIT "G"

WORK ORDER PROGRESS REPORT
JANUARY 2023

No.	Open	Close	Description	Date Established	Estimated Cost	Est. Reimbursement Cost	Progress Payments	Cost To Date	Remaining Cost to Complete	Completed Cost	(Over) / Under Budget
1243			Customer Services	Jan-89	\$ 1,500			\$ 1,077	\$ 423		
1459			Zone II Reservoir	Jul-07	\$ 4,750,000			\$ 667,799	\$ 4,082,201		
1436			Reservoir No. 7 Upgrade Re-established	Oct-13	\$ 290,000			\$ 287,061	\$ 250,000		
1631			Well No. 6 System Blending Project	Mar-20	\$ 75,000			\$ 40,950	\$ 174,060		
1635			12" Valve Installation LA County Flood - Green Lane	Feb-21	\$ 25,000			\$ 10,402	\$ 25,000		
1650			Reservoir No. 7 Roof	Jul-21	\$ 3,100,000		\$ 62,794	\$ 779,600	\$ 2,800,000		
1662			10" Valves Installation Harter Ln. - 2 Locations	Jul-22	\$ 85,000			\$ 76,302	\$ 45,000		

EXHIBIT "G"

WORK ORDER PROGRESS REPORT

JANUARY 2023

No.	Open	Close	Description	Date Established	Estimated Cost	Est. Reimbursement Cost	Progress Payments	Cost To Date	Remaining Cost to Complete	Completed Cost	(Over) / Under Budget
1667			1024 Green Ln. Meter/Service & Road Repair	Aug-22	\$ 20,000			\$ 19,939	\$ 10,000		
1668			2059 Hilldale 8" Main Repair	Nov-22	\$ 20,000		\$ -	\$ 13,245	\$ 7,000		
2124	X		1230 Journeys End New Water Service	Dec-22	\$ 20,000	\$ 20,000	\$ 587	\$ 587	\$ 19,413		
1670	X		District Maintenance 2023	Jan-23	\$ 15,000		\$ 718	\$ 718	\$ 14,282		
Purchase Order Cost Accounting:					\$ 8,401,500	\$ 20,000	\$ 64,099	\$ 1,897,680	\$ 7,427,379	\$ -	\$ -

Opened This Month: 2124, 1670

Closed This Month: None

EXHIBIT "I"

ANNUAL SUPERINTENDENT'S REPORT - ADDENDUM

<u>MAJOR DISTRICT PROJECTS AND IMPROVEMENTS DURING 2022</u>		<u>PROJECT COST:</u>
1	<u>TONDOLEA MAIN LINE REPLACEMENT:</u> 550' 8" CMLC Main replacing 1956 4" steel pipe	*** \$ <u>386,218.27</u>
2	<u>FIRE HYDRANT ADDITION, REPLACEMENT, MAINTENANCE</u> Inspected & Painted: 46 New Addition: 1 Tondolea Ln. 6" Hydrant Relocated: 5 Foothill Blvd. City Link Project Replaced w/ New: 4 Rebuilt: 2	*** \$ <u>18,988.00</u>
3	<u>FIRE HYDRANT FLOW TESTS PERFORMED:</u> 71 Total Gallons Discharged: 140,112 Customer submitted LACFD Form 195 requiring live flow or hydraulic model calculated hydrant capacity tests.	\$ <u>787.31</u> Revenue Generated @ \$450 Ea: \$31,050
4	<u>WELL #6 WELL REHABILITATION:</u> Motor rebalanced & Well Assembly rehabilitated.	\$ <u>57,139.33</u>
5	<u>HARTER LANE CONTROL VALVES:</u> (2) 10" Main Line Valves installed to improve pump station & pressure zone control	\$ <u>86,298.48</u>
6	<u>DISTRICT OFFICE I.T. MODERNIZATION</u> (4) Workstation Replacements (1) Workstation Addition Full Printer Integration Network Equipment Upgrade Network File Server Purchased CUSI Billing Software Purchased Staff Training Ongoing	\$ <u>91,661.35</u>
7	<u>DISTRIBUTION SYSTEM MAP MODERNIZATION</u> Consolidation of paper maps and hand notes to digitized Full & Grid Atlas Maps. Creation of CAD Mapping System	\$ <u>33,210.25</u>
8	<u>EMPLOYEE HANDBOOK REVISION:</u> District's 2012 Employee Handbook comprehensively updated and issued as of June 2022	\$ <u>8,680.00</u>
9	<u>RESERVOIR No. 7 ROOF REPLACEMENT</u> Existing wood structure roof had reached end of service life. New seismically designed Steel roof being constructed Project Timeline: April 2022 – August 2023	*** \$ <u>994,785.62</u>
10	<u>400KW STANDBY GENERATOR INTEGRATION:</u> Hampton Pumping Station electrical equipment modified to directly connect with existing portable emergency generator	\$ <u>2,345.20</u>
11	<u>2-WAY EMERGENCY CONNECTION MAINTENANCE:</u> New 6" AMR Meter installed at existing interconnection with Valley Water Co.	\$ <u>9,846.00</u>
12	<u>CONSERVATION & DROUGHT RESPONSE</u> June 2022 Area-wide alert status elevated to ORANGE. Information notices distributed to District customers Top 10% consumers provided additional conservation measures Overall decrease in consumption of 15.5% in 2022	\$ <u>1,200.00</u>
13	<u>LEAD & COPPER MONITORING:</u> EPA Required 3-Yr. Lead & Copper testing conducted 23 of 26 participating customers provided samples. All laboratory test results met Drinking Water Standards	\$ <u>575.00</u>
14	<u>LCID & LA COUNTY HALL BECKLEY CANYON WATER:</u> Discussions underway to identify possible District use of available water that used to supply Descanso Gardens	\$ <u>-</u> Discussions only
15	<u>LCID – LIBERTY UTILITIES INTERCONNECTION</u> Preliminary design of mutually beneficial interconnection at east boundary of LCID Zone 2	\$ <u>-</u> LCID only O&M costs
TOTAL PROJECT COSTS		\$ <u>1,691,734.81</u>

*** 2021 Engineering or Material Costs Included in Completed Project Total Cost

EXHIBIT "H"

SUPERINTENDENT'S REPORT
January 2023

Reservoir No. 7 Roof Replacement:

CORA Constructors continues to fabricate the perimeter ring wall around new Reservoir roof foundation. Large areas of dirt excavation and stock piling was impacting the pace of work due to the limited space. To improve conditions, LCID coordinated with Valley Water Company to store the excess dirt at Valley's Olive Lane Reservoir site. This alleviated the congestion at the Reservoir 7 site and keeps the dirt much more conveniently located for when it is needed again at a later stage of the project - in the April / May, 2023 timeframe.

Replacement of 8" Mainline Well No. 6:

The District had Allen Pipeline replace roughly 20' of the Well #6 discharge pipeline. This above ground section had several fittings and joints that were deteriorating and needed replacement. This portion of main was part of the 1970 upgrade of the facility when the Foothill Freeway was originally built and required the Well's relocation. Allen Pipeline installed heavy ¼" wall mortar lined steel pipe. All fittings were upgraded to mechanical connections with welded joints and a new 2" air release.

Pickens Canyon Source Improvement:

The recent winter rains are resulting in significant periodic increases in the gravity flow of water from Pickens Canyon tunnels. This source was remaining at its lowest rate of flow prior to the December and January storms. The monthly volume almost doubled in January 2023.

Reservoir No. 6 Electrical Work:

New conduit, wiring, and a pressure transducer were completed at No. 6 Reservoir. These are upgrades to the original CLA valve control that fills the Reservoir that will now also allow the remote control of that system remotely by way of S.C.A.D.A.

Old Landmark Lane Tree Maintenance:

The very large eucalyptus at the entrance to Old Landmark Lane was trimmed and reshaped this month. The tree's overall condition is not good and the arborist is trying to maintain its health.

Water Tests for the Month of January:

All distribution samples tested during the month met safe drinking water standards.