

**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**

**OF**

**LA CAÑADA IRRIGATION DISTRICT**

The Regular Monthly Meeting of the Board of Directors of La Cañada Irrigation District was held on Tuesday, May 9, 2023, at the office of the District, 1443 Foothill Boulevard, La Cañada, California.

President Myers, Vice President Angelica and Directors Butts, Collins and Soohoo were present. Also in attendance at the meeting were Mark A. Spraic, legal counsel of La Cañada Irrigation District ("LCID"); Douglas M. Caister, Manager of LCID; Justin P. Bailey, Assistant Manager/Secretary of LCID.

REVIEW OF MATTERS RAISED BY PERSONS APPEARING BEFORE THE BOARD:

None.

APPROVAL OF MINUTES:

A general discussion was held concerning the Minutes of the Regular Monthly Board of Directors Meeting, which was held April 11, 2023. On motion duly made by Vice President Angelica and seconded by Director Butts, and unanimously approved by President Myers, Vice President Angelica and Directors Butts, Collins, and Soohoo, the Minutes were adopted and ordered filed.

APPROVAL OF REPORTS:

President Myers noted that the Secretary's Report, Treasurer's Report, Revolving Fund Report, Report of Inactive Public Deposits, Operating Statement, Production and Distribution Report, and Work Order Progress Report for the month of April 2023 had been distributed to the Directors. These reports were discussed at length, and approved on motion duly made by Director Butts, seconded by Director Soohoo, and unanimously approved by President Myers, Vice President Angelica and Directors Butts, Collins, and Soohoo.

SUPERINTENDENT'S REPORT:

The Manager noted that the Superintendent's Report for the month of March was distributed to the Directors at the meeting. A general discussion was held concerning the same, and upon motion duly made by Director Butts, seconded by Director Collins, and unanimously approved by President Myers, Vice President Angelica and Directors Butts, Collins, and Soohoo, the following resolution was adopted:

Regular Monthly Meeting  
May 9, 2023



RESOLVED: That these reports be attached to the Minutes as an Exhibit.

2021 DISTRICT AUDIT UPDATE:

Assistant Manager Bailey reported to the Board the present status of efforts to complete the District's 2021 audit. He noted that with the assistance of the bookkeeper and an outside C.P.A., progress is being made on the necessary reconciliations identified by the Auditor. The Selection phase of the Audit, with on-site review of District documentation, is expected to begin next month, June 2023.

The parallel running Pension Audit for CY2022 has begun on time and is progressing on schedule.

ROOF REPAIRS AT RESERVOIR NO. 9, CASTLE RD., AND BAPTISTE WAY:

Manager Caister and Assistant Manager Bailey explained the work being done by Foothill Roof Company at District sites. They particularly expressed their concerns with respect to repairs at Reservoir No. 9 and its condition. A number of photographs were reviewed by the Board reflecting the deterioration of the roof structure. They noted that the most recent rehabilitation work completed on the reservoir occurred twenty years ago and was limited to the waterproof upper coating of the roof structure. They indicated that current efforts are a stop gap in that the entire structure is in need of major reconstruction similar to the project currently underway at Reservoir No. 7. It was further noted that Reservoir No. 9 is the main source of storage and supply for 40% of the District's customers. Further discussion was held and the matter was tabled.

SINGLE-FAMILY RESIDENCE ADDITIONAL WATER SERVICE:

The Board held a general discussion concerning the ongoing changes and increase in the development of additional housing units on single-family residential properties in the District. Assistant Manager Bailey stated the city of La Canada - Flintridge is having difficulty addressing the numerous problems that have been brought about by the significant increase in requests for permitting and approval of additions and modifications to existing residential units. The Board discussed the need to consider and change the District's modest Development Fees to address the increased demands that will impact the District's ability to adequately serve the needs of the community and its expanding customer base. The Board requested that more information concerning this matter be developed for further discussion at the next meeting in June.



Review of Correspondence and Other Developments:

None.

RESERVOIR NO. 7 CHANGE ORDER:

Assistant Manager Bailey stated that a change order had been approved with CORA Contractors for improved drainage modification around Reservoir No. 7. He noted that this District initiated change to the perimeter drain's elevation at the south of the facility will allow more down-hill slope to be incorporated into final compaction and resurfacing. The paved access encompassing the site will then have enhanced sloping able to channel rainwater and runoff away from the Reservoir structure and along a much improved and more capable drainage path. He further noted that this change will cost \$31,000. The Board held a brief discussion and expressed agreement with Staff's planned course of action.

JPIA RISK ASSESSMENT:

Manager Caister and Assistant Manager Bailey reported on the recent visit from ACWA/JPIA risk assessment representative Lee Patton. He advised he spent most of the day reviewing the District's Risk Insurance Program and inspecting a few station sites. He recommended that the two high-pressure surge tanks at Hampton Rd. and Baptiste Way be physically tested and inspected and their pressure relief valves be replaced. The Board inquired as to whether information had been provided with respect to the rationale for the increase in the cost of the District's liability coverage. Assistant Manager Bailey stated that the 2018 main failure and subsequent damaged gas main repair were the cause of the increased annual cost. The Board held a brief discussion and the matter was tabled.

PWAG AND MUTUAL AID MEMBERSHIP:

Assistant Manager Bailey advised the Board that the District would benefit by becoming a member of the public water agency known as Public Water Agency Group. He noted that they provide a number of services as well as mutual aid support. He also advised membership is encouraged by ACWA/JPIA, as a valuable resource for a small agency. He stated that the annual membership cost is about \$12,000 and he recommended that the District make a request to PWAG for membership. The Board held a discussion and, on a motion duly made by Vice President Angelica, seconded by Director Butts and unanimously approved by President Myers, Vice President Angelica and Directors Butts, Collins, and Soohoo, the following resolution was adopted:

RESOLVED: That the Board of Directors of La Cañada Irrigation District hereby authorize the District to request membership in the Public Water Agency Group as recommended by the ACWA/JPIA and La Cañada Irrigation District's Assistant Manager Justin Bailey.

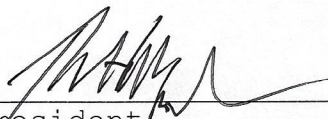
ADJOURNMENT INTO CLOSED SESSION:

The Regular Meeting was adjourned at 7:54 p.m. into closed session pursuant to Government Code Section 54956.8, Real Estate Negotiations with regard to the potential acquisition of a reservoir site.

RECONVENING OF THE REGULAR MEETING OF THE BOARD:

The closed session was adjourned, and the Regular Meeting of the Board was called to order by President Myers at 8:13 p.m.

As there was no further business to come before the Board, the Meeting was duly adjourned.

  
\_\_\_\_\_  
President

6/13/2023  
\_\_\_\_\_  
Date:

  
\_\_\_\_\_  
Secretary



**EXHIBIT "A"**  
**SECRETARY'S REPORT**  
**May 2023**

Num	Name	Account	Original Amount
EFT	WEX Bank	5410-4 · Auto & Truck	2,321.03
EFT	Standard Insurance Company	5640-2 · Group Insurance (Life & LTD)	487.33
EFT	Lincoln Financial Group	5640-3 · Pension Benefits	8,569.72
EFT	Lincoln Financial Group	5640-3 · Pension Benefits	7,742.54
40459	Alsco Los Angeles	5680-3 · Uniforms & First Aid	125.64
40460	AT&T	5660-1 · Utilities & Waste	5,512.98
40461	Cintas	5620-2 · Office Expense	131.40
40462	Cora Constructors Inc	1120 · Construction In Progress	<b>425,544.91</b>
40463	Dig Alert	5620-2 · Office Expense	181.50
40464	Doug Caister	5620-1 · Office Supplies	378.00
40465	Lorena Ospino	5680-2 · Professional and Legal Fees	9,450.00
40466	McCrometer Inc.	1120 · Construction In Progress	6,956.82
40467	NASA Services	5660-1 · Utilities & Waste	2,599.00
40468	So Cal Edison (4560 Castle)	5230 · Power Purchases / Pumping	3,093.91
40469	So Cal Edison (Commonwealth)	5230 · Power Purchases / Pumping	290.90
40470	So Cal Gas	5660-1 · Utilities & Waste	59.05
40471	Verizon Wireless	5660-1 · Utilities & Waste	99.42
40473	Clinical Lab of San Bernardino, Inc	5300 · Water Treatment Expenses	1,374.00
40474	CUEA (CA Utilities Emergency Assoc)	5620-3 · Dues & Memberships	500.00
40475	Eric D. Siefke	1118-2 · Auto & Trucks	45.00
40476	Foothill Municipal Water District	5130 · Purchased Water	255,522.89
40477	Foothill Roofing Inc	5420-2 · Facility Maintenance	650.00
40478	Justin Bailey	1118-2 · Auto & Trucks	111.66
40479	ACWA / JPIA	5640-4 · Medical & Workers Comp Ins	9,994.68
40480	Alsco Los Angeles	5680-3 · Uniforms & First Aid	114.57
40481	Bartlett Tree Experts	5420-2 · Facility Maintenance	720.00
40482	Bella Printing Services, Inc	5620-2 · Office Expense	1,454.99
40483	Charter Communications	5660-1 · Utilities & Waste	104.98
40484	Civiltech Engineering Inc	1120 · Construction In Progress	15,335.00
40485	Iffel International Inc	5620-2 · Office Expense	150.00
40486	So Cal Edison (1443 Foothill)	5660-1 · Utilities & Waste	47.89
40487	So Cal Edison (4520 Vineta Ave)	5230 · Power Purchases / Pumping	161.28
40488	So Cal Edison (5250 Harter)	5230 · Power Purchases / Pumping	3,362.18
40489	So Cal Edison (Alta Canyada)	5410-1 · Telephone/Radio Control	31.86
40490	So Cal Edison (Castle/Los Amigos)	5230 · Power Purchases / Pumping	3,006.22
40491	So Cal Edison (Commonwealth)	5230 · Power Purchases / Pumping	275.69
40492	So Cal Edison (Foothill/Hampton)	5230 · Power Purchases / Pumping	10,873.09
40493	So Cal Edison (1443 Foothill)	5660-1 · Utilities & Waste	319.09
40494	TW Services LLC	5680-2 · Professional and Legal Fees	1,512.50
40495	Alsco Los Angeles	5680-3 · Uniforms & First Aid	124.11
40496	Anawalt Lumber and Hardware	5420-1 · Tools & Supplies	51.44
40497	Cintas	5620-2 · Office Expense	496.50
40498	Civiltech Engineering Inc	1120 · Construction In Progress	2,730.00
40499	Ferguson Waterworks #1083	1430 · Inventory	6,460.50
40500	Iffel International Inc	5620-2 · Office Expense	<b>150.00</b>
40501	So Cal Edison (4520 Vineta Ave)	5230 · Power Purchases / Pumping	133.26
40502	So Cal Edison (Alta Canada/Del Oro)	5230 · Power Purchases / Pumping	442.05
40503	Western Water Works Supply Co	1120 · Construction In Progress	2,737.39
40504	The Reynolds Group	5620-2 · Office Expense	400.00
40505	Alsco Los Angeles	5680-3 · Uniforms & First Aid	124.11
40506	Doug Caister{V}	5410-4 · Auto & Truck	<b>1,387.50</b>
40507	Foothill Roofing Inc	1117-1 · Reservoirs	2,040.00
40508	Lorena Ospino	5680-2 · Professional and Legal Fees	2,725.00
40509	Office1	5620-1 · Office Supplies	32.03
40510	Riggs & Riggs, Inc	1120 · Construction In Progress	3,159.58
40511	South Coast AQMD	5420-9 · Repairs, Plant Equipment	919.38
40512	Team Car Care, LLC	5410-4 · Auto & Truck	139.86
40513	Western Water Works Supply Co	5420-3 · Repairs, Meters	16,817.88
40514	Justin Bailey	5620-2 · Office Expense	339.98
40515	Alsco Los Angeles	5680-3 · Uniforms & First Aid	236.58
40516	Anawalt Lumber and Hardware	5420-1 · Tools & Supplies	2.08
40517	AT&T	5660-1 · Utilities & Waste	5,543.69
40518	Bartlett Tree Experts	5420-2 · Facility Maintenance	340.00
40519	District Business Card	1325 · Business Card (x5219)	1,103.01
40520	Collicut Energy Services, Inc	5420-9 · Repairs, Plant Equipment	1,500.00



**EXHIBIT "A"**  
**SECRETARY'S REPORT**  
**May 2023**

40521	Cricket Consulting	5420-6 · Repairs, Electrical	190.00
40522	Doug Caister{V}	5640-4 · Medical & Workers Comp Ins	317.60
40523	Ferguson Waterworks #1083	1430 · Inventory	4,887.49
40524	Krieger & Stewart Inc.	1120 · Construction In Progress	9,805.92
40525	Mark A Spraic, A Law Corp	5680-2 · Professional and Legal Fees	2,000.00
40526	So Cal Edison (4560 Castle)	5230 · Power Purchases / Pumping	3,466.50
40527	Southwest Hydrotech	5420-9 · Repairs, Plant Equipment	4,098.09
40528	SRD Asphalt Paving	1120 · Construction In Progress	3,585.00
40529	Verizon Wireless	5660-1 · Utilities & Waste	99.42
40530	Justin Bailey	5620-2 · Office Expense	90.00
40531	Tom Flynn	5640-4 · Medical & Workers Comp Ins	730.80
		Total	<u><u>858,618.47</u></u>
		Uncleared Transactions	<u><u>427,082.41</u></u>



EXHIBIT "B"

TREASURER'S REPORT

May 2023

General Fund:

Statement Begnning Balance		\$	923,177.04
Accts. Rec. - Water	\$	387,754.34	
Accts. Rec. - Customer Svc.	\$	3,150.00	
Transfer Fees	\$	100.00	
Deposits: Service Meter & Connectic	\$	-	
Bank Fee	\$	-	
Secured Tax Redemption	\$	81,653.11	
	\$	<u>472,657.45</u>	
Withdrawals & Disbursements per Statement #40459 through #40531	\$	657,599.79	
Statement Ending Balance	\$	738,636.16	
Less Uncleared Transactions	\$	<u>(427,082.41)</u>	
Balance on Hand:		\$	311,553.75 (A)

Capital Improvement and Reserve Funds:

LAIF Monthly Statement		\$	5,763,216.69
Capital Improvement Funds	\$	4,763,216.69	
Reccommended Reserve Funds	\$	<u>1,000,000.00</u>	
Balance on Hand:		\$	5,763,216.69 (B)

Revolving Fund:

Beginning Statement Balance		\$	173,004.68
Disbursements per Statement (Exhibit 'C')	\$	(71,378.19)	
Monthly Service Fees (Exhibit 'C')	\$	(317.96)	
Total Deposits & Credits	\$	<u>-</u>	
Ending Balance:		\$	101,308.53 (C)

**Total Funds to be Accounted for (A + B + C):** \$ 6,176,078.97

Total Funds Apr. 2023: \$ 6,578,484.78  
Total Funds May 2022: \$ 7,374,442.08



EXHIBIT "C"

REVOLVING FUND

Expense Report

May 2023

Payroll Withdrawals & Debits  
(Exhibit D - Accounts 5610 "Wages & Benefits"): \$ (71,378.19)  
Paychex, Benefits, Pension Contribution, EDD, IRS

Non-Payroll Withdrawals & Debits  
Checks: \$ -  
Medical, Gas Reimbursements

Bank Service Fees: \$ (317.96)

\$ (71,696.15)



EXHIBIT "D"  
LA CAÑADA IRRIGATION DISTRICT  
OPERATING STATEMENT  
January 1, 2023 - May 31, 2023

Account #	REVENUE	May-23	% of Total	Year to date 2023	% of Total	May-22	% of Total	Year to date 2022	% of Total
4110	Water	\$ 387,754.34	82.04%	\$ 1,939,444.58	80.30%	\$ 558,030.92	89.37%	\$ 2,291,598.74	88.11%
4230-1	Meter Installation		0.00%	\$ -	0.00%		0.00%	\$ 900.00	0.03%
4230-2	Customer Service	\$ 3,150.00	0.67%	\$ 7,650.00	0.32%	\$ 5,370.11	0.86%	\$ 14,030.11	0.54%
4230-3	Turn On Charges	\$ 100.00	0.02%	\$ 1,000.00	0.04%		0.00%	\$ 10.00	0.00%
4230-4	Development Fees		0.00%	\$ -	0.00%		0.00%	\$ -	0.00%
4330	LA County General Payment	\$ 81,653.11	17.28%	\$ 390,461.17	16.17%	\$ 60,992.17	9.77%	\$ 288,790.09	11.10%
4920-2	Interest On Savings		0.00%	\$ 76,653.51	3.17%		0.00%	\$ 5,394.03	0.21%
4940	Gain On Sale Of Assets		0.00%	\$ -	0.00%		0.00%	\$ -	0.00%
4950	Rate Stabilization Refund		0.00%	\$ -	0.00%		0.00%	\$ 92.32	0.00%
	<b>TOTAL REVENUE</b>	<b>\$ 472,657.45</b>	<b>100.00%</b>	<b>\$ 2,415,209.26</b>	<b>100.00%</b>	<b>\$ 624,393.20</b>	<b>100.00%</b>	<b>\$ 2,600,815.29</b>	<b>100.00%</b>
Account #	PLANT EXPENSE	May-23	% of Total	Year to date 2023	% of Total	May-22	% of Total	Year to date 2022	% of Total
5130	Water Purchases	\$ 295,152.69	60.39%	\$ 1,195,787.50	54.54%	\$ 319,224.22	56.94%	\$ 1,453,326.50	57.33%
5220	Pump Repairs		0.00%	\$ -	0.00%		0.00%	\$ -	0.00%
5230	Power Purchases	\$ 21,720.27	4.44%	\$ 84,992.21	3.88%	\$ 22,903.73	4.09%	\$ 103,510.02	4.08%
5300	Water Treatment	\$ 1,696.37	0.35%	\$ 14,314.43	0.65%	\$ 1,970.52	0.35%	\$ 24,761.81	0.98%
5410	Wage Reimbursements		0.00%	\$ -	0.00%		0.00%	\$ -	0.00%
5410-1	Telephone & Radio Telemetry Control	\$ 31.86	0.01%	\$ 312.27	0.01%	\$ 110.55	0.02%	\$ 812.50	0.03%
5410-2	Wages (Moved to "Admin Expenses")		0.00%	\$ -	0.00%		0.00%	\$ -	0.00%
5410-3	Superintendent's Salary (40%)	\$ 6,365.40	1.30%	\$ 29,933.19	1.37%	\$ 4,403.48	0.79%	\$ 27,798.02	1.10%
5410-4	Auto & Truck	\$ 4,079.34	0.83%	\$ 12,088.18	0.55%	\$ 2,018.67	0.36%	\$ 7,292.04	0.29%
5410-5	Meter Installation		0.00%	\$ 985.00	0.04%	\$ -	0.00%	\$ -	0.00%
5420-1	Tools & Supplies	\$ 53.52	0.01%	\$ 4,740.69	0.22%	\$ 570.53	0.10%	\$ 4,711.45	0.19%
5420-2	Facility Maintenance	\$ 2,840.00	0.58%	\$ 12,228.99	0.56%	\$ 11.15	0.00%	\$ 12,239.07	0.48%
5420-3	Meter Repairs		0.00%	\$ 6,788.69	0.31%	\$ -	0.00%	\$ 6,244.29	0.25%
5420-4	Paving		0.00%	\$ 8,773.83	0.40%	\$ 446.00	0.08%	\$ 797.70	0.03%
5420-5	Repairs, Pipeline		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5420-6	Electrical Repairs	\$ 190.00	0.04%	\$ 380.00	0.02%	\$ 182.25	0.03%	\$ 802.25	0.03%
5420-8	Radio Repairs		0.00%	\$ 2,763.44	0.13%	\$ 6,961.00	1.24%	\$ 7,591.00	0.30%
5420-9	Plant Equipment Repairs	\$ 4,983.61	1.02%	\$ 19,928.52	0.91%	\$ 14,633.50	2.61%	\$ 23,570.89	0.93%
5420-10	Expense Reimbursements		0.00%	\$ -	0.00%		0.00%	\$ -	0.00%
5710	Depreciation	\$ 45,008.00	9.21%	\$ 225,040.00	10.26%	\$ 45,008.00	8.03%	\$ 225,040.00	8.88%
	<b>TOTAL PLANT EXPENSE</b>	<b>\$ 382,121.06</b>	<b>78.18%</b>	<b>\$ 1,619,056.94</b>	<b>73.84%</b>	<b>\$ 418,443.60</b>	<b>74.64%</b>	<b>\$ 1,898,497.54</b>	<b>74.89%</b>



**EXHIBIT "D"**  
**LA CAÑADA IRRIGATION DISTRICT**  
**OPERATING STATEMENT**  
**January 1, 2023 - May 31, 2023**

Account #	ADMINISTRATIVE EXPENSE	May-23	% of Total	Year to date 2023	% of Total	May-22	% of Total	Year to date 2022	% of Total
5610-1	Wages (Moved to "Admin Expenses")	\$ 37,706.23	7.71%	\$ 180,721.15	8.24%	\$ 41,704.55	7.44%	\$ 212,961.24	8.40%
5610-2	Directors' Fees & Pay	\$ 461.75	0.09%	\$ 2,031.70	0.09%	\$ 461.75	0.08%	\$ 2,401.10	0.09%
5610-3	Superintendent's Salary (60%)	\$ 9,548.10	1.95%	\$ 44,899.79	2.05%	\$ 6,605.24	1.18%	\$ 42,014.74	1.66%
5640-1	Payroll Taxes	\$ 15,379.26	3.15%	\$ 73,656.32	3.36%	\$ 17,890.67	3.19%	\$ 90,182.70	3.56%
5640-2	Group Insurance (Life & LTD)	\$ 487.33	0.10%	\$ 2,452.21	0.11%	\$ 578.32	0.10%	\$ 35,569.81	1.40%
5640-3	Pension Benefits	\$ 8,569.72	1.75%	\$ 40,282.09	1.84%	\$ 18,883.74	3.37%	\$ 18,883.74	0.74%
5640-4	Medical & Workers' Comp. Ins.	\$ 11,043.08	2.26%	\$ 66,772.12	3.05%	\$ 13,467.62	2.40%	\$ 77,326.50	3.05%
5640-5	Deferred Comp	\$ 1,740.00	0.36%	\$ 8,700.00	0.40%	\$ 1,740.00	0.31%	\$ 4,350.00	0.17%
5640-6	Payroll Processing Fees	\$ 177.85	0.04%	\$ 1,075.65	0.05%	\$ -	0.00%	\$ -	0.00%
5620-1	Office Supplies	\$ 496.28	0.10%	\$ 5,893.66	0.27%	\$ 195.87	0.03%	\$ 1,474.33	0.06%
5620-2	Office Expense	\$ 2,949.59	0.60%	\$ 20,771.85	0.95%	\$ 1,441.45	0.26%	\$ 10,697.69	0.42%
5620-3	Dues & Memberships	\$ 250.00	0.05%	\$ 11,845.00	0.54%	\$ 265.00	0.05%	\$ 13,585.00	0.54%
5625-1	Property Taxes	\$ -	0.00%	\$ 838.17	0.04%	\$ -	0.00%	\$ -	0.00%
5630-1	Insurance & Bonds	\$ 2,267.34	0.46%	\$ 11,336.70	0.52%	\$ -	0.00%	\$ -	0.00%
5650-1	County Taxes / Franchise Tax Fees	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5660-1	Utilities & Waste	\$ 6,214.07	1.27%	\$ 39,416.25	1.80%	\$ 5,176.69	0.92%	\$ 25,978.90	1.02%
5680-2	Professional Services & Legal Fees	\$ 6,237.50	1.28%	\$ 40,054.50	1.83%	\$ 30,541.50	5.45%	\$ 81,538.25	3.22%
5680-3	Uniforms & First Aid	\$ 599.37	0.12%	\$ 6,262.03	0.29%	\$ 642.14	0.11%	\$ 3,451.04	0.14%
5680-4	Administrative Costs	\$ 66.17	0.01%	\$ 646.13	0.03%	\$ -	0.00%	\$ -	0.00%
5680-5	Travel	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
	Uncollected Accounts	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
5680-6	Assessments Collection	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 1,403.20	0.06%
5690-1	Bank Fees (See Note)	\$ -	0.00%	\$ 3,699.97	0.17%	\$ 152.18	0.03%	\$ 2,757.75	0.11%
590-2	CC Finance Charges	\$ -	0.00%	\$ 132.35	0.01%	\$ -	0.00%	\$ -	0.00%
5710	Depreciation	\$ 2,425.00	0.50%	\$ 12,125.00	0.55%	\$ 2,425.00	0.43%	\$ 12,125.00	0.48%
	<b>TOTAL ADMINISTRATIVE EXPENSE</b>	\$ <b>106,618.64</b>	<b>21.82%</b>	\$ <b>573,612.64</b>	<b>26.16%</b>	\$ <b>142,171.72</b>	<b>25.36%</b>	\$ <b>636,700.99</b>	<b>25.11%</b>
	<b>TOTAL PLANT &amp; ADMINISTRATIVE EXPENSE</b>	\$ <b>488,739.70</b>	<b>103.40%</b>	\$ <b>2,192,669.58</b>	<b>90.79%</b>	\$ <b>560,615.32</b>	<b>89.79%</b>	\$ <b>2,535,198.53</b>	<b>97.48%</b>
	<b>NET REVENUE FOR PERIOD</b>	\$ <b>(16,082.25)</b>	<b>-3.40%</b>	\$ <b>222,539.68</b>	<b>9.21%</b>	\$ <b>63,777.88</b>	<b>10.21%</b>	\$ <b>65,616.76</b>	<b>2.52%</b>

Financial Notes

\* Newly Created Account# / Recording Row  
 \*\* Redesignated Account #

(SEE NOTE)

(SEE NOTE)

NSF Fees Collected Are Recorded Here To Offset Bank Service Fees



EXHIBIT "E"

REPORT OF INACTIVE PUBLIC DEPOSITS

May 2023

LOCAL AGENCY INVESTMENT FUND

<u>ON DEPOSIT</u> 4/30/2023	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>Quarterly RATE</u> <u>OF INTEREST</u>	<u>BALANCE</u> 5/31/2023
\$ 5,763,216.69	-	-	0.75%	\$ 5,763,216.69
Interest Earned Local Agency Investment Fund, Year to Date:				
			<u>2022</u>	<u>2023</u>
			\$ 18,227.34	\$ 76,653.51







**EXHIBIT "G"**

**WORK ORDER PROGRESS REPORT**

May 2023

No.	Open	Close	Description	Date Established	Estimated Cost	Est. Reimbursement Cost	Progress Payments	Cost To Date	Remaining Cost to Complete	Completed Cost	(Over) / Under Budget
1243			Customer Services	Jan-89	\$ 1,500			\$ 1,077	\$ 423		
1459			Zone II Reservoir	Jul-07	\$ 9,558,673			\$ 683,032	\$ 8,875,641		
1436			Reservoir No. 7 Upgrade Re-established	Oct-13	\$ 290,000			\$ 287,061	\$ 2,939		
1631			Well No. 6 System Blending Project	Mar-20	\$ 225,000		\$ 370	\$ 95,044	\$ 129,956		
1635			12" Valve Installation LA County Flood - Green Lane	Feb-21	\$ 50,000		\$ 3,160	\$ 20,367	\$ 29,633		
1650			Reservoir No. 7 Roof	Jul-21	\$ 3,481,795		\$ 12,543	\$ 2,013,989	\$ 1,467,806		
1662			Harter Lane Pipe Repair & Flow Meter Install w/ two 10" Valve installations	Jul-22	\$ 110,000			\$ 97,481	\$ 12,519		
1667		X	1024 Green Ln. Meter/Service & Road Repair	Aug-22	\$ 20,000		\$ 22,692	\$ 42,631	\$ -	\$ 42,631	\$ (22,631)
1668		X	2059 Hilldale 8" Main Repair	Nov-22	\$ 20,000		\$ 1,500	\$ 14,745	\$ -	\$ 14,745	\$ 5,255
2124			1230 Journeys End New Water Service	Dec-22	\$ 20,000	\$ 20,000	\$ 587	\$ 587	\$ 19,413		



**EXHIBIT "G"**

**WORK ORDER PROGRESS REPORT**

**May 2023**

No.	Open	Close	Description	Date Established	Estimated Cost	Est. Reimbursement Cost	Progress Payments	Cost To Date	Remaining Cost to Complete	Completed Cost	(Over) / Under Budget	
1671			4774 Rosebank Water Service Extension	Apr-23	\$ 1,500	\$ 1,500		\$ 1,002	\$ 498			
1672		X	937 Vista Del Valle New Water Service	Apr-23	\$ 20,000		\$ 223	\$ 17,050	\$ -	\$ 17,050	\$ 2,950	
1673	X		Libery Intertie	May-23	\$ 10,000			\$ 7,210	\$ 2,790			
1674	X		5315 Linda Vista	May-23	\$ 10,000		\$ 2,308	\$ 2,308	\$ 7,692			
1675	X		5371 Harter Lane New Water Service	May-23	\$ 20,000		\$ 223	\$ 223	\$ 19,777			
1676		X	1040 Olive New Water Service	Apr-23	\$ 20,000		\$ 223	\$ 16,130	\$ -	\$ 16,130	\$ 3,870	
1677		X	4923 Castle New Water Service	Apr-23	\$ 10,000		\$ 229	\$ 7,686	\$ -	\$ 7,686	\$ 2,314	
1670			District Maintenance 2023	Jan-23	\$ 15,000		\$ -	\$ 8,392	\$ 6,608			
					<b>Purchase Order Cost Accounting:</b>	<b>\$ 13,883,468</b>	<b>\$ 21,500</b>	<b>\$ 44,057</b>	<b>\$ 3,316,015</b>	<b>\$ 10,575,696</b>	<b>\$ 98,243</b>	<b>\$ (8,243)</b>

**Opened This Month: 1673, 1674, 1675**

**Closed This Month: 1667, 1668, 1672, 1676, 1677**



**EXHIBIT "H"**

**SUPERINTENDENT'S REPORT**  
**May 2023**

**No. 9 Reservoir Roof Repair:**

Foothill Roofing removed two 10' x 12' sections of the No 9 Reservoir roof to make repairs this month. Both sections had subsided and were allowing puddles to develop, adding further stress to the roof's structure. The main support beams and roof planks were found to be rotting and failing, which limited repair options. Where possible, new joists were connected to the existing beams and broken 1 x 6 planks were replaced. The roof sheathing was reinstalled and overlaid with torch down roofing material.

This repair is only a partial restoration and areas of the roof remain low and will continue to retain rainwater as long as the underlying wood framing remains in place. Given that regulations do not allow new wood roof construction on reservoirs, roof replacement will likely require significant design and construction.

**No. 9 Reservoir Door Replacement:**

The above ground walk-in access door to the reservoir was replaced during the month. The existing door and latch assembly were removed discarded due to years of moisture exposure.

**Crescenta Valley Water District Inter-Connection:**

The 6" intertie between LCID and CVWD, located at the intersection of Foothill Blvd. and La Cañada Plaza, failed in May. The high-pressure portion of LCID's system supports the low-pressure portions of CVWD's system serving the surrounding commercial and multi-family apartments. Without the LCID connection, CVWD cannot meet local fire protection demands. The intertie was installed more than 50 years ago by CVWD and is pressure regulated and metered providing increased water availability as needed. At this time, CVWD is planning to replace the old pressure regulating valve and the failed piping and LCID will supply a new flow meter to replace the original nonfunctional meter.

**Upper Harter Lane Leak Repair:**

Brkich construction found the small leak on an 8" mainline weld joint in the 5300 block of Harter Lane. The leak was initially reported in December of 2022 and the LCID crew excavated multiple locations before pinpointing the leak. Brkich was called out to replace a section of the 1963 main at this location. Final paving will take place in June.

**Reservoir No. 7 Roof Replacement:**

CORA Constructors completed pouring the last 4 concrete sections of the reservoir walls and repaired 9 cracks that were identified in preconstruction or developed during new concrete construction. The reservoir will be filled for leak testing in June.

**District Vehicle Repair:**

The District's 2017 Buick Passenger car engine was repaired this month after an unusual noise began recently. The Buick's entire engine was replaced - this was a no-charge warranty repair.

**Water Samples Tested During May:**

All distribution samples tested during the month met safe drinking water standards.

**Weekly - Bacteriological**

System: 16  
Pickens: 20

**Weekly - Chlorine Residual**

System: 247  
Pickens: 51